

CASS COUNTY COMMISSIONERS

JANUARY 18, 2011

The Cass County Commissioners met at 10:00 a.m. in the Commissioner Hearing Room. In attendance were Dave Arnold, Jim Sailors, Gene Powlen and Auditor Vaneen Ide. Attorney John Hillis was absent. Dave Arnold opened the meeting with the Pledge of Allegiance.

MINUTES

Gene Powlen made a motion to approve the minutes as presented, Jim Sailors seconded. The motion carried unanimously.

CLAIMS & PAYROLL

Jim Sailors made a motion approve the claims and payroll as presented, Gene Powlen seconded. The motion carried unanimously.

PROSECUTOR

Lisa Swaim appeared before the Commissioners to inform them of the retirement of Becky Hewitt from the Prosecutors office. Becky has worked in the Government Building since 1994. The Prosecutors office requests permission to hire a replacement for Becky. Becky has held the position of Misdemeanor secretary and back up for the office manager. Dave Arnold made a motion to table the hiring of a new person until after the Prosecutor meets with the Commissioners, Jim Sailors seconded. The motion carried unanimously.

COMMUNITY CORRECTIONS

Dave Wegner appeared before the Commissioners in regards to the Community Corrections Grant Application. Dave gave a brief update on the Community Corrections program. He informed the Commissioners that the size of the grant has decreased, but the difference has been made up with the collections of user fees. Jim Sailors made a motion to approve the grant application, Gene Powlen seconded. The motion carried unanimously.

Dave presented a request to fill a full time position. Dave would like to move a part-time person into the full time vacancy. Jim Sailors made a motion to table the hiring of a full time person, Gene Powlen seconded. The motion carried unanimously. The Commissioners approve the hiring of additional part-time people that were already in the budget.

Dave also informed the Commissioners of some problems with the showers leaking into the mechanics room and a leak on the roof. Dave has contacted the contractor that did the work for the Community Corrections building, but has not heard back from him yet. He will keep the Commissioners informed.

SHERIFF

Sheriff Randy Pryor appeared before the Commissioners and presented his monthly and yearly reports. The following is for the month of December 2010:

PRISONER BOOKINGS		124
PRISONERS RELEASED		140
MILES TRANSPORTING PRISONERS	3,103	
MEALS SERVED TO PRISONERS		11,671
OFFICER PATROL MILES		39,179
TRAFFIC WARNINGS ISSUED		34
TRAFFIC ARRESTS/CITATIONS		32
DWI/OWI ARRESTS		5
CRIMINAL ARRESTS		14
ACCIDENT INVESTIGATIONS	79	
PROPERTY DAMAGE		70
PERSONAL INJURY	8	
FATALITIES		1
RESERVE OFFICERS HOURS		188
CIVIL PROCESS MILEAGE	1,519	
CIVIL PROCESS PAPERS SERVED		916

The following figures are for the year:

PRISONER BOOKINGS		1,751
PRISONERS RELEASED		1,142
MILES TRANSPORTING PRISONERS	39,360	
MEALS SERVED TO PRISONERS		182,841
OFFICER PATROL MILES		425,218
TRAFFIC WARNINGS ISSUED		295
TRAFFIC ARRESTS/CITATIONS		491
DWI/OWI ARRESTS		61
CRIMINAL ARRESTS		115
ACCIDENT INVESTIGATIONS	579	
PROPERTY DAMAGE		496
PERSONAL INJURY	77	
FATALITIES		6
RESERVE OFFICER HOURS	2,644	
CIVIL PROCESS MILEAGE	26,970	
CIVIL PROCESS PAPERS SERVED		12,296

Sheriff Pryor informed the Commissioner that the jail was currently housing five D.O.C. prisoners and was hoping to increase that number since the State of Indiana reimburses the county \$35.00 a day per prisoner. Sheriff Pryor also requested that the Commissioners take care of the SCAAP Grant bill. The Commissioners will take care of the fee that is owed.

Sheriff Pryor requested permission to hire two full time jailors. Gene Powlen made a motion to hire the two full time jailors, Jim Sailors seconded. The motion carried unanimously. Sheriff Pryor also requested permission to hire a part-time cook for the jail. Jim Sailors made a motion to allow the hiring of a part-time cook for the jail, Gene Powlen seconded. The motion carried unanimously.

The Sheriff also informed the Commissioner that he was ready to submit bids for new vehicles. Gene Powlen reminded him to include the local dealers. Sheriff Pryor will negotiate on the trade in vehicles. Sheriff Pryor has presented County Attorney John Hillis with some new ordinances for the fees for accident reports, notary fees and criminal history check. The ordinances will be presented to the Cass County Council for adoption when approved by John Hillis. The Sheriff would also like to see the fees for Sheriff sales increase. He is checking surrounding counties for comparison. Sheriff Pryor also mentioned the possibility of implementing a charge for false alarms that happen repeatedly at personal homes and businesses.

I.T.

Cj Gilsinger appeared before the Commissioners with his monthly report. The I.T. Department has been very busy as usual. A network switch upgrade has begun. The current switches are getting old and I.T. is beginning to experience switch failures. I.T. has purchased two new HP-Procurve switches for only slightly more than the cost of one of our old Netgear switches. HP-Procurve switches all backed by a lifetime warranty, with next business day replacement.

I.T. will be setting up a deployment work area in the annex media room to be used to prepare approximately 85 new machines for deployment to various departments and deputy cars. Word came this past month that we will go live sometime in June for the Odyssey Court Management System. We are in the process of completing the Planning Department's connection to the City Planning Department via the municipal fiber network. I.T. has built a router to keep the two networks completely separate and only route planning department traffic back and forth between the two networks.

Cj presented three items to the Commissioners to be declared surplus property:

Diazit Blue Print Developer

H.P. Wide Printer

Xerox Wide Copier

Dave Arnold made a motion to declare the items surplus, Gene Powlen seconded. The motion carried unanimously.

PARK DEPARTMENT

Sandy Heckard appeared before the Commissioners requesting permission to have the following items declared surplus property:

1984 Ford F800 Bucket Truck

5' John Deere Bush Hog

Fuel Tank for Truck

Fax Machine

Jim Sailors made a motion to declare the items surplus, Gene Powlen seconded. The motion carried unanimously. Sandy informed the Commissioners that the bids for the new maintenance barn were too high. The Park Board decided to renovate the existing barn at this time. Sandy requested permission to start getting summer help for the Park lined up. Dave Arnold made a motion to approve the hiring of seasonal summer help, Jim Sailor seconded. The motion carried unanimously.

Sandy asked the Commissioners who was to pay for the drug testing for new employees. The answer from the Commissioners was the department hiring was responsible for the drug testing bill.

HIGHWAY

Steve Easley appeared before the Commissioners to announce his resignation as Highway Supervisor effective January 26th. Steve thanked the Commissioners for all of their support during his tenure as Supervisor. He also thanked the news media, elected officials and staff at the highway garage for their support and cooperation.

Steve requested permission to begin the process of hiring a new certified garage mechanic for the Highway Department. The wage for the mechanic was set by the Personnel Committee at an earlier meeting. The wage is to be \$17.50 for a certified mechanic. Jim Sailors made a motion to begin the hiring process for a certified mechanic, Gene Powlen seconded. The motion carried unanimously.

Steve also requested permission to fill the vacancy for a full-time truck driver position and office secretary. Jim Sailors made a motion to approve the hiring of a full-time truck driver, the secretary position is tabled for now, Gene Powlen seconded. The motion carried unanimously. The Commissioners appointed Jeff Smith to be the interim Highway Superintendent. Jim Sailors made a motion to approve the appointment of Jeff Smith as interim Superintendent, Gene Powlen seconded. The motion carried unanimously.

APPOINTMENT

Richard Jackson submitted his resignation effective December 29th from the Fire District Board. Dave Arnold made the recommendation that Bridgett Enyeart be appointed to fill that position until the end of 2014. Dave Arnold made a motion to appoint Bridgett Enyeart to the Fire District Board, Jim Sailors seconded. The motion carried unanimously.

FIRE DISTRICT

Kyle Anderson appeared and presented the Commissioners with a report of the new Fire District. To date there have been:

17 Medical

2 Accidents

2 Fires

The mutual aid has been great from all of the other fire departments. When the Fire District is out on a call New Waverly volunteer covers with a tanker and engine.

PUBLIC COMMENT & ADJOURN

There were no public comments. Jim Sailors made a motion to adjourn, Gene Powlen seconded. The motion carried unanimously.

Dave Arnold, President

Jim Sailors, Vice President

Gene Powlen, Member

ATTEST: _____

Vaneen M. Ide, Auditor